

			Planned days	Actual days	Reason for Variance
ANNUAL REVIEWS	Benefits	Governance	15	11.6	In draft
	Cash and Bank	Governance	10	4.9	Ongoing
	Council Tax	Governance	10	10.1	Completed
	Creditors	Governance	15	3.5	2.6 of which 15/16 work
	Debtors	Governance	15	0.7	15/16 work
	Housing Rents	Governance	15	8.8	In draft
	Main Accounting	Governance	10	0.1	15/16 work
	NNDR	Governance	10	10.3	Completed
	Payroll	Governance	10	0.6	Ongoing
	Treasury Management	Governance	10		
	IT	Governance	4		
	Theatres Reconciliation	Governance	5	0.4	Ongoing
	Claims work		100	117.4	15/16 extra work requested
			229	168.4	
Contingency			40		
Special Investigations/advice			40	15.9	
Follow ups re audits carried out in previous year			30	37.8	
			110	53.7	
CARRY FORWARD DS FROM 15/16 PLAN	Right to Buy	Operational	10	15.7	Completed - changed auditor
	IT Contract	IT	10	5.6	<i>On hold</i>
	Change Controls	IT	5	5.1	<i>On hold</i>
	Performance Management	Operational	10	10.5	Completed
			35	36.9	
REQUESTS	Prevent and Detect	Joint Lewes	5		
	Leisure Trust	Joint Lewes	5	0.1	Carried out by Lewes Head of Audit
			10	0.1	
HIGH RISK	Buildings H & S (asbestos, legionella, gas)	Operational	10	9	Ongoing
	VAT	Operational	10	1.6	
			20	9	

Please turn
over

			Planned days	Actual days	Reason for Variance
MEDIUM RISK REVIEWS	Private Housing Grants	Operational	10		
	Rent and Deposit Loans	Operational	10	15.3	Completed - researching legislation
	Planning Process	Operational	10	11.2	Completed
	Engineering	Operational	10	0.1	
	Homelessness/Temporary Accommodation	Operational	10	17.8	Completed - researching legislation
	Box Office Computer System	IT	10	1.5	Postponed to 17/18 as getting a new computer system
	Access to Information	Operational	15	15.7	Completed
	Security of Data Movement	IT	5	4.5	Ongoing
	Economic Development	Operational	8	8.2	Completed
Capital Programme	Operational	10	10.7	Completed	
			98	85	
LOW RISK	Car Loans and Leasing	Operational	10	10.7	Completed
	Internet/Intranet/Phone payments and PCIDSS	IT/Operational	10	10.8	Completed
			20	10.7	
PLAN TOTAL			522	363.8	